

March 24, 1999

Financial Affairs  
Richard H. Hinds, Chief Financial Officer

**SUBJECT: AWARD OF BID #183-XX09 - PRINTING OF STUDENT CASE  
MANAGEMENT FORMS**

The purpose of this bid, opened on February 18, 1999, is to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of student case management forms, for Stores and Mail Distribution stock. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 293 vendors sent bid forms or card notices of this advertised bid, 21 responded, with 14 bids meeting specifications and 7 no bids.

Fund Source  
0100-General

M/WBE Eligibility  
None

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, **AWARD** Bid #183-XX09 - PRINTING OF STUDENT CASE MANAGEMENT FORMS, to purchase, at firm unit prices, quantities, as may be required, of student case management forms, for Stores and Mail Distribution stock, during the term of the bid, effective April 14, 1999, through March 31, 2000, as follows:

1. CIRO B. SOSA  
D/B/A FUTURA ADVERTISING  
120 CIBAO COURT  
CORAL GABLES, FL 33134-----ESTIMATE \$91,819

Low Unit Price: Items 1 and 2.

Item 1 - Referral Forms @ \$46.20/1000.

Item 2 - Student Services Forms @ \$58.40/1000.

2. Authorize the Bureau of Procurement and Materials Management to purchase up to the total estimated amount of \$91,819. The award shall be made subject to the resolution of bid protests, if any.

RHH/lja