

March 24, 1999

Facilities Planning and Construction  
Paul J. Phillips, Chief Facilities Officer

**SUBJECT: COMMISSIONING OF REYNOLDS, SMITH AND HILLS, INC., AS DESIGN CRITERIA PROFESSIONAL (DCP) FOR THE CONVERSION OF L.C. EVANS ELEMENTARY SCHOOL INTO A K-8 FACILITY (MLC "GG1") AND THE ADDITION AT WEST MIAMI MIDDLE SCHOOL (S/S "CC1")  
PROJECT # A-0724; A-0738**

Staff has completed the selection process for three (3) Design Criteria Professionals (DCP) to prepare design criteria packages for prototypical additions at elementary, middle and senior high schools.

Eighteen (18) firms applied and eleven (11) firms were interviewed by the A/E Service Committee. Of these eleven (11) firms, the firms of Spillis Candela & Partners, Inc., Reynolds, Smith and Hill, Inc. and Mateu Carreno Rizo & Partners, Inc. were selected.

Negotiations with Reynolds, Smith and Hills, Inc., have been successfully completed.

The negotiated lump sum basic fees are as follows: a) \$147,000 for an estimated construction cost of \$4,370,000 for services at MLC "GG1"; and b) \$142,000 for an estimated construction cost of \$3,829,735 for services at State School "CC1". These fees represent 3.36% and 3.70% respectively of the construction costs. Additional lump sum fees were negotiated for the following consulting services: a) \$5,000 per site for traffic engineering; b) \$5,000 for food services at MLC "GG1"

The summary of the negotiated lump sum basic fees is as follows:

	<u>MLC "GG1"</u>	<u>S/S "CC1"</u>
Phase I (schematic design)	25,000	25,000
Design criteria package	35,000	30,000
Bidding/award services	12,000	12,000

Design-Builder's design and construction documents review	20,000	20,000
Construction administration services	<u>55,000</u>	<u>55,000</u>
TOTAL FEES	\$147,000	\$142,000

At the Board's option, the DCP will provide 80 site visits per site for a fee of \$34,000 for the duration of the construction process.

The multiplier for hourly compensation was limited to 2.45 for extra work. The Project Architect will maintain at least a \$1,000,000 blanket Professional Liability insurance policy.

The Principals/Owners for Reynolds, Smith and Hills, Inc. are Leerie Jenkins & David Robertson.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Reynolds, Smith and Hills, Inc., to prepare and administer the design criteria package for the conversion of L.C. Evans Elementary School into a K-8 Facility (MLC "GG1"); and the addition at West Miami Middle School (S/S "CC1") for the following considerations:

- 1) a lump sum basic fee of \$147,000 which represents 3.36% of the construction cost for services at MLC "GG1"; and a lump sum basic fee of \$142,000 which represents 3.70% of the construction cost for services at S/S "CC1";
- 2) additional lump sum fees were negotiated for the following consulting services: a) \$5,000 per site for traffic engineering; b) \$5,000 for food services at MLC "GG1";
- 3) at the Board's option, the DCP will provide 80 site visits per site for a fee of \$34,000 for the duration of the construction process;
- 4) the multiplier for hourly compensation was limited to 2.45 for extra work; and
- 5) the Project Architect will maintain at least a \$1,000,00 blanket Professional Liability insurance policy.

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