

Financial Affairs

Richard H. Hinds, Associate Superintendent

SUBJECT: TERMINATE AND RE-AWARD OF BID #307-VV09 – PRINTING
OPTICAL SCANNING SAT FORMS

This bid was awarded by the Board on August 26, 1998, to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of optical scanning SAT forms, for the Office of Educational Planning.

Items 1 through 5 were awarded to Reynolds and Reynolds, Inc. of Miami, Florida. Subsequent to the award, the awardee failed to perform in accordance with the terms and conditions of the bid. Based on the failure of this vendor to perform, it is recommended that the award of these items to Reynolds and Reynolds, Inc. be terminated and that this vendor pay liquidated damages in the amount of \$897.75 (check submitted), pursuant to Board Rule 6Gx13-3C-1.08 – Performance and Payment Security, Declining a Bid Award, and Bonding Company Qualifications. The recommendation reflects that Items 1 through 5 be re-awarded to the second low bidder, National Computer Systems of Columbia, Pennsylvania.

Fund Source

0100-General

M/WBE Eligibility

None

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. **TERMINATE** the award of Items 1 through 5 on Bid #307-VV09 – PRINTING OPTICAL SCANNING SAT FORMS, effective January 13, 1999, as follows:

REYNOLDS AND REYNOLDS, INC.
8525 NW 53 TERRACE – SUITE 202
MIAMI, FL 33166 -----ESTIMATE \$10,490.50

Total Low Unit Price: Items 1 through 5.

2. **RE-AWARD** Items 1 through 5 on Bid #307-VV09—
PRINTING OPTICAL SCANNING SAT FORMS, effective
January 13, 1999 through August 25, 1999, as follows:

NATIONAL COMPUTER SYSTEMS
3975 CONTINENTAL DRIVE
COLUMBIA, PA 17512-----ESTIMATE \$11,709.35

Second Total Low Unit Price: Items 1 through 5.

Item 1 – SAT forms, red @ \$58.56 per case of 2500.
Item 2 – SAT Forms, blue @ \$58.56 per case of 2500.
Item 3 – SAT forms, green @ \$46.11 per case of 1250.
Item 4 – SAT forms, blue @ \$49.79 per case of 1250.
Item 5 – SAT forms, aqua @ \$55.46 per case of 1250.

3. **ACCEPT** payment of liquidated damages in the amount of
\$897.75, from Reynolds and Reynolds, Inc. of Miami,
Florida, for Items 1 through 5.
4. Authorize the Bureau of Procurement and Materials
Management to purchase up to the total estimated
amount of \$11,709.35. The award shall be made
subject to the resolution of bid protests, if any.