

School Operations
Eddie T. Pearson, Deputy Superintendent

**SUBJECT: REQUEST FOR AUTHORIZATION TO LEASE FACILITIES FOR THE 1999
SENIOR HIGH SCHOOL GRADUATION REHEARSALS AND EXERCISES**

Authorization is requested for the Superintendent to enter into contractual agreements to lease facilities for the 1999 graduation rehearsals and exercises.

Planning for the 1999 graduation exercises began in October of the school year. In the process of site selection, consideration was given to the scheduling of all graduations within a three-day period, class sizes, accommodation of Board members and district administrators, and unique needs of school communities, e.g., requested dates, times and sites, and available funds.

The proposed sites and dates for the 1999 graduation rehearsals and exercises are as follows:

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| 1. | Miami-Dade County Auditorium | June 15-18, 1999 |
| 2. | Florida International University
Golden Panther Arena and
Graham Center | June 15-18, 1999 |
| 3. | Miami Beach Convention Center | June 15-16, 1999 |
| 4. | Jackie Gleason Theater of the
Performing Arts | June 15-18, 1999 |
| 5. | Miami-Dade Community College-
Kendall Campus | June 15-18, 1999 |
| 6. | Biltmore Hotel | June 15-17, 1999 |
| 7. | Joseph Caleb Center | June 16-17, 1999 |
| 8. | Gusman Center for the
Performing Arts | June 15-16, 1999 |

The Office of Risk and Benefits Management will review all contracts. All contracts will include indemnification and insurance provisions.

The appropriation for these items is included in the General Fund of the 1998-99 Adopted Budget under Fund 0100, Function 5103, Program 9016, Object 5360 and Object 5390. Location 9723.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to:

1. enter into contracts with the following sites at a cost not to exceed \$133,000 for senior high school graduation exercises, rehearsals, and associated costs of auxiliary services:

- Miami-Dade County Auditorium, June 15-18, 1999, at an estimated cost of \$30,000;*
- Florida International University Golden Panther Arena and the Graham Center, June 15-18, 1999, at an estimated cost of \$20,000;*
- Miami Beach Convention Center, June 15-16, 1999, at an estimated cost of \$28,000;*
- Jackie Gleason Theater of the Performing Arts, June 15-18, 1999, at an estimated cost of \$30,000;*
- Miami-Dade Community College-Kendall Campus, June 15-18, 1999, at an estimated cost of \$10,000;*
- Biltmore Hotel, June 15-17, 1999, at an estimated cost of 1,200;*
- Joseph Caleb Center, June 16-17, 1999, at an estimated cost of \$800;*
- Gusman Center for the Performing Arts, June 15-16, 1999, at an estimated cost of \$3,000;*
- Rental of plants, pianos, crowd dividers, chairs, and other supplies of an estimated cost of \$10,000;

*NOTE: Amount indicates estimated costs of rental and other auxiliary services related to the events, including, but not limited to, stagehands, electricians, ushers, police, audio-visual equipment, and parking.

2. enter into agreements for indemnification of the graduation sites listed above.

The appropriation for these items is included in the General Fund of the 1998-1999 Adopted Budget.

FCR:fmr