

Office of Superintendent of Schools
Board Meeting of January 13, 1999

January 4, 1999

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
SUPERVISOR I,
CONTRACTOR PREQUALIFICATION**

The following recommendation is made in accordance with Board Rule 6Gx13-4A-1.16.

This open position is being filled to comply with Florida Statutes, Section 235.31, which requires prequalification of contractors to bid on school construction projects.

Ms. Ailsa J. Simon, currently a Coordinator Construction, MAPP Pay Grade 40, Capital Improvement Projects, is recommended for appointment to the open, budgeted position of Supervisor I, Contractor Prequalification, MAPP Pay Grade 43, Facilities Compliance. Ms. Simon received a Bachelor of Architecture Degree from the University of Miami, Coral Gables, Florida. Ms. Simon is a Registered Architect with the State of Florida. Since 1992, Ms. Simon has been employed by Miami-Dade County Public Schools as a Project Manager and a Coordinator Construction, her current position.

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint Ms. Ailsa J. Simon, currently a Coordinator Construction, MAPP Pay Grade 40, to the open budgeted position of Supervisor I, Contractor Prequalification, MAPP Pay Grade 43, 12 months, and assign to the Facilities Compliance, effective January 14, 1999, or as soon thereafter as can be facilitated.

NED/vh