

Office of Superintendent of Schools
Board Meeting of January 13, 1999

December 16, 1998

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: DISMISSAL OF EMPLOYEE
CHARLOTTE A. LINDER - BUS AIDE
CENTRAL EAST TRANSPORTATION**

On December 16, 1998, the Superintendent of Schools sent the following letter to Ms. Charlotte A. Linden:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of January 13, 1999, that the School Board suspend and initiate dismissal proceedings against you from your current position as Bus Aide, Central East Transportation Center, effective at the close of the workday, January 13, 1999, for just cause, including, but not limited to, deficient performance and non-performance of job responsibilities, Conduct Unbecoming a School Board Employee, and willful neglect of duty. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.3605, and 447.209, Florida Statutes, and School Board Rule 6Gx13-4A-1.21, Responsibilities and Duties.

If you wish to contest your suspension and dismissal, you must request a hearing in writing within 20 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an administrative law judge.

RECOMMENDED: That effective January 13, 1999, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Ms. Charlotte A. Linder, Bus Aide, Central East Transportation, pending the outcome of a hearing, if requested.

NED:mf