

Federal Programs and Grants Administration  
John Johnson II, Deputy Superintendent

**SUBJECT: REQUEST FOR AUTHORIZATION FOR THE SUPERINTENDENT TO SERVE AS THE DULY APPOINTED REPRESENTATIVE OF THE SCHOOL BOARD TO SIGN ALL GRANT APPLICATION FORMS AND ASSURANCES FOR GRANT APPLICATIONS BEING SUBMITTED TO FEDERAL, STATE, LOCAL, PRIVATE AND PUBLIC ENTITIES**

**STRATEGIC PLANNING GOALS: I - EARLY INTERVENTION  
II - STUDENT ACHIEVEMENT/PREPARATION FOR POST-SECONDARY EXPERIENCES  
III - READING/LANGUAGE ARTS  
IV - BILINGUALISM  
V - MULTICULTURAL EDUCATION  
VI - EFFECTIVE LEARNING ENVIRONMENT  
VII - SAFE SCHOOLS  
VIII - PROFESSIONAL STAFF AND PRACTICES  
IX - COMMUNITY/HOME/PARENT/SCHOOL/ BUSINESS PARTNERSHIPS**

The mission of Federal Programs and Grants Administration is to support student achievement and enhance Miami-Dade County Public Schools educational initiatives through the exploration and acquisition of external funds. This process entails the submission of a multitude of grant applications to all appropriate federal, state, local, private and public funding sources. Prior to January 14, 1998, authorization to submit all grant applications was requested from the School Board before the grant application was reviewed by the funding source. Subsequently, the School Board approved the submission of more grant applications than ultimately receive funding.

In order to streamline this process and to reduce the volume of Board Items on the Board Agenda, on January 14, 1998, the Board appointed the Superintendent as the duly appointed representative of the School Board to sign all grant application forms and assurances for grant applications being submitted to federal, state, local, private and public entities. This process has proven effective and efficient during the pilot year. Therefore, authorization is being requested to continue this process.

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Approval of this request to authorize the Superintendent to sign all grant applications, i.e. federal, state, local, private and public entities, will fulfill the following legal requirement for grant submission:

*"The filing of this application has been authorized by the governing body of the applicant and the undersigned representative has been duly authorized to file this application and act as the authorized representative of the applicant in connection with this application.*

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Signature of Superintendent/Agency Head

Date of Governing Body Approval

The signature of the Superintendent will also ensure that:

- all information and representations contained in grant applications are correct and true; and
- all proposed grant activities conform with district policies and procedures and adhere to state and federal laws and regulations prior to submission to funding entities.

Upon notification of receipt of the grant award to the school district, a Board Agenda Item will be presented to the School Board. The exception to this process will be entitlement grants. Entitlement grants, e.g. - Title I, Individuals with Disabilities Act (IDEA), are based upon a funding formula determined by the funding agency. The School Board will be requested to accept these funds based upon notification to the Superintendent of available funds from the funding agency.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize the Superintendent to serve as the duly appointed representative of the School Board to sign all grant application forms and assurances for grant applications being submitted to federal, state, local, private and public entities.