

January 28, 1999

Facilities Planning and Construction  
Paul J. Phillips, Chief Facilities Officer

**SUBJECT: REQUEST FOR AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS (RFP) FROM CONSULTANTS TO PROVIDE ASBESTOS LABORATORY AND CONSULTING SERVICES.**

The existing Asbestos Laboratory and Technical Consultant contract will expire on April 20, 1999. Pursuant to Board Rule 6Gx13-3F-1.021, staff has prepared a RFP (attached) for Board approval, for the selection of three consultants for a two year term, under the same terms and conditions.

The services required shall include, but not be limited to the following:

- Provide laboratory analysis of suspected asbestos containing building materials, to determine presence and percentage of asbestos.
- Provide air sampling and analysis for asbestos abatement projects, for pre-abatement backgrounds and as otherwise requested.
- Prepare contract documents and specifications and provide field monitoring for asbestos abatement projects and asbestos roofing removal projects, upon request.
- Prepare building surveys to determine the presence of asbestos containing building materials, upon request.

The selection process will be divided into two parts. First, applicants will be evaluated on the basis of their office location, years the applicants have been established, their asbestos consulting and laboratory testing experience, and their M/WBE participation. The second part will consist of interviews with the top ranked proposers from the first part, to evaluate their organization, capabilities, quality control, attitude, approach and understanding of the required services. The three (3) highest ranked firms will be selected for the two prime contracts and one alternate/quality control contract.

The contracts will have a maximum consulting fee value of \$500,000 per year for the two prime consultants and \$250,000 per year for the quality control consultant. There is no guaranteed minimum compensation under the contracts.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize the Superintendent to issue Requests for Proposals for the selection of three firms for asbestos laboratory and technical consultant services.

Attachments