

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

SUBJECT: CALENDAR FOR SUBMITTING NOMINATIONS FOR PERSONNEL APPOINTMENTS FOR THE 1999-2000 SCHOOL YEAR

Each school year, beginning with a School Board meeting in February, the Superintendent of Schools submits recommendations for annual appointments of personnel and, when appropriate, professional service contracts.

State statutes require that the Superintendent submit nominations for appointments for the ensuing year within a certain time-frame. Statutes also provide that the Board act upon such nominations or, as the alternative, elect to reject the nominations for cause.

The calendar for submitting nominations for personnel appointments for the 1999-2000 school year is as follows:

- March 17 * Instructional staff members recommended for professional service contract; personnel otherwise eligible for appointment to a professional service contract who have been recommended for EXTENDED ANNUAL CONTRACT; and those instructional staff members currently serving on an EXTENDED ANNUAL CONTRACT who now have been recommended for a professional service contract, commencing with the 1999-2000 school year.
- March 17 * Principals, assistant principals, and instructional supervisors eligible for appointment to an annual contract for the ensuing 1999-2000 school year.
- April 14 * Instructional staff members, including those eligible for appointment to an annual contract for the ensuing 1999-2000 school year.
- May 12 * Other administrative, noninstructional, and permanent part-time employees eligible for annual appointment for the ensuing 1999-2000 school year.
- June 23 * Other employees not previously acted upon.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, adopt the personnel appointments calendar for the 1999-2000 school year.