

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
 COORDINATOR, CONSTRUCTION MANAGEMENT (2)
 PROJECT MANAGER (CONTRACT)**

The following recommendations are made in accordance with Board Rule 6Gx13-4A-1.16.

These open positions are due to the resignations of the incumbents.

Mr. Don F. Bailey, currently a Project Manager (Contract), Capital Improvement Projects, is recommended for appointment to the open, budgeted position of Coordinator, pay grade 40, Construction Management. Mr. Bailey received an Associate of Arts Degree from Broward Community College, Fort Lauderdale, Florida. From 1976 to 1994, Mr. Bailey was President-Owner of Don F. Bailey Contractors, Miami, Florida. Since 1994 to the present, Mr. Bailey has been employed by Miami-Dade County Public Schools as a Project Manager (Contract), Capital Improvement Projects, his current position.

Mr. Wilfredo A. Sabater, currently a Project Manager (Contract), Capital Improvement Projects, is recommended for appointment to the open, budgeted position of Coordinator, pay grade 40, Construction Management. Mr. Sabater received a Bachelor of Engineering Degree from the City University of New York, New York City, New York. Since 1995 to the present, Mr. Sabater has been employed by Miami-Dade County Public Schools as a Project Manager (Contract), Capital Improvement Projects, his current position.

The following contracted position is based upon the recommendation of staff. Funding for the contracts for personnel in Facilities Planning and Construction will be provided through abatement to the Capital Outlay Budget.

Conditions of the employment contract provide for an employment term of 12 months. The salary amount shall remain in effect throughout the term of the contract. The contract also provides for each individual to be granted sick leave and vacation leave as provided to managerial personnel. Legal holidays include: New Year's Day, Dr. Martin Luther King, Jr.'s Birthday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, Veteran's Day, and All President's Day. In addition to legal holidays, the following Board approved holidays, the Friday after Thanksgiving, and two days in addition to December 25th are included. The Board will pay the contract employee's premiums of life, medical, and flexible benefits. The employee shall be entitled to membership in the Florida Retirement System as required by Florida Retirement System Rule 22B-1.004.

The employment contract may be terminated by the Board or employee on 15 days written notice to the Board or to the employee, as the case may be, it being understood that except as so provided, the contracted employee's right to employment shall be subject to the Board's absolute right to terminate the employment agreement at will.

Ms. Ana Maria Arias is recommended for appointment to the open budgeted position of Project Manager (Contract), Construction Management. Ms. Arias received a Bachelor of Science Degree in Construction Management from Florida International University, Miami, Florida. From 1984 to 1998, Ms. Arias was employed by McDonald's Corporation, Boca Raton, Florida, as a Construction Manager. Since 1998 to the present, Ms. Arias has been employed by Tricon Global Restaurants, Miami, Florida, as Director of Development, her current position. Ms. Arias was a finalist for the position of Coordinator, Construction Management.

These recommendations are the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint:

1. Mr. Don F. Bailey, currently a Project Manager (Contract), Capital Improvement Projects, to the open, budgeted position of Coordinator, pay grade 40, 12 months, and assign to Construction Management, effective March 18, 1999, or as soon thereafter as can be facilitated;
2. Mr. Wilfredo A. Sabater, currently a Project Manager (Contract), Capital Improvement Projects, to the open, budgeted position of Coordinator, pay grade 40, 12 months, and assign to Construction Management, effective March 18, 1999, as soon thereafter as can be facilitated; and
3. Ms. Ana Maria Arias to the open budgeted position of Project Manager (Contract), 12 months, and assign to Construction Management, effective April 2, 1999 through June 30, 1999, at an annual salary of \$55,000.

NED/vh