

February 24, 1999

Financial Affairs
Richard H. Hinds, Chief Financial Officer

SUBJECT: REJECTION OF BID #173-XX04 – COMPUTER OFF SITE RECORD STORAGE

The purpose of this bid, opened on January 12, 1999, was to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of record storage for computer materials, for the Office of Information Technology. This was a term bid which stated that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 20 vendors sent bid forms or card notices of this advertised bid, 5 responded, with 4 bids meeting specifications and 1 no bid.

The specifications were incomplete inasmuch as they did not include computer access to vendor's records, additional emergency pickups, courier services and emergency retrieval of records. The recommendation reflects that all bids received be rejected to permit rebidding, using revised specifications.

Fund Source

Various

M/WBE Eligibility

None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **REJECT** Bid #173-XX04 – COMPUTER OFF SITE RECORD STORAGE, to permit rebidding, using revised specifications.

RHH/lja