

Office of Superintendent of Schools
Board Meeting of May 12, 1999

April 28, 1999

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: DISMISSAL OF EMPLOYEE
GUIDO R. RUIZ - FIELD OPERATIONS SPECIALIST
SOUTHWEST TRANSPORTATION CENTER**

On April 28, 1999, the Superintendent of Schools sent the following letter to Mr. Guido R. Ruiz:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of May 12, 1999, that the School Board suspend you and initiate dismissal proceedings against you from your current position as Field Operations Specialist, Southwest Transportation Center, effective at the close of the workday, May 12, 1999, for just cause, including, but not limited to, non-performance and deficient performance of job responsibilities, Conduct Unbecoming a School Board Employee, and insubordination. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.3605, and 447.209, Florida Statutes, and School Board Rule, 6Gx13-4A-1.21, Responsibilities and Duties.

If you wish to contest your suspension and dismissal, you must request a hearing in writing within 20 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an administrative law judge.

RECOMMENDED: That effective May 12, 1999, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Mr. Guido R. Ruiz, Field Operations Specialist, Southwest Transportation Center, pending the outcome of a hearing, if requested.

NED:mf

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