

Financial Affairs  
Richard H. Hinds, Chief Financial Officer

**SUBJECT: AWARD OF BID #189-XX09 – GRADE BOOK FORMS**

The purpose of this bid, opened on March 2, 1999, is to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of grade book forms, for Stores and Mail Distribution stock. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 244 vendors sent bid forms or card notices of this advertised bid, 16 responded, with 5 bids meeting specifications (not all vendors bid all items) and 11 no bids.

Fund Source  
0100-General

M/WBE Eligibility  
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid #189-XX09 – GRADE BOOK FORMS, to purchase, at firm unit prices, quantities, as may be required, of grade book forms, for Stores and Mail Distribution stock, during the term of the bid, effective June 10, 1999, through June 30, 2000, as follows:

1. ALVAH M. SQUIBB COMPANY, INC.  
P.O. BOX 428  
MCKEESPORT, PA 15134-----ESTIMATE \$16,523.10  
OWNER: DONALD E. SQUIBB, PRESIDENT

Low Unit Price: Item 1.

Total Low Unit Price: Items 2 and 3.

Item 1 – Book filler set @ \$.67 each.

Item 2 – Filler @ \$6.90 per package of 500 sheets.

Item 3 – Filler @ \$6.03 per package of 500 sheets.

2. Authorize the Bureau of Procurement and Materials Management to purchase up to the total estimated amount of \$16,523.10. The award shall be made subject to the resolution of bid protests, if any.