

Office of Superintendent of Schools  
Board Meeting of May 12, 1999

April 28, 1999

Facilities Planning and Construction  
Paul J. Phillips, Chief Facilities Officer

**SUBJECT: COMMISSIONING OF RICHARD FLANDERS ENTERPRISES, INC. TO  
PERFORM HEATING VENTILATION AND AIR CONDITIONING (HVAC)  
TEST AND BALANCE SERVICES**

Staff is in the process of negotiating an agreement with Richard Flanders Enterprises, Inc. to perform Heating Ventilation and Air Conditioning (HVAC) test and balance services.

Prior to the Board meeting of May 12, 1999, a recommendation will be prepared by staff for the Board's review and approval.

IMR:nf

**J-27**