

Office of Superintendent of Schools  
Board Meeting of May 12, 1999

May 6, 1999

Facilities Planning and Construction  
Paul J. Phillips, Chief Facilities Officer

**SUBJECT: COMMISSIONING OF RICHARD FLANDERS ENTERPRISES, INC. FOR HEATING, VENTILATING AND AIR CONDITIONING (HVAC) TEST & BALANCE SERVICES**

Staff has completed the selection process for HVAC Test & Balance Services.

Two (2) firms applied and two (2) firms were interviewed by the A/E Service Committee. Of these two (2) firms, two (2) were selected:

Richard Flanders Enterprises, Inc.  
Earl Hagood, Inc.

Negotiations with the firm of Richard Flanders Enterprises, Inc. regarding basic services, scope and other related terms have been successfully completed. The negotiated agreement will include the following provisions:

1. Basic Services

A. <u>New Construction:</u>	Maximum student stations	Lump sum fee
High school	2,700	\$ 42,500
Middle school	1,400	\$23,500
Elementary school	900	\$13,000
Middle learning center	500	\$8,250
Primary learning center	300	\$4,500

New construction projects with different student stations may be subject to renegotiation of lump sum fee.

- B. Existing Facilities: For all services under "Existing Facilities", a negotiated hourly rate fee of \$40/hr. for test technician and \$32/hr. for each assistant required to perform the work, was agreed upon. Both parties shall agree on a not-to-exceed amount prior to commencement of the work.
2. The term of this agreement is for a two-year period, commencing May 13, 1999 through May 12, 2001.
  3. The HVAC consultant will maintain Workers Compensation Insurance coverage, Comprehensive General Liability Insurance coverage with minimum limits of \$300,000 per occurrence and Comprehensive Automobile Liability Insurance coverage in an amount not less than \$300,000 per occurrence.

The Principals/Owners for the firm of Richard Flanders Enterprises, Inc. are Richard W. Flanders and Lorrae A. Flanders.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Richard Flanders Enterprises, Inc. to provide HVAC Test & Balance Services for a two-year period, commencing May 13, 1999 through May 12, 2001.

IMR:nf