Facilities Planning and Construction Paul J. Phillips, Chief Facilities Officer

SUBJECT: COMMISSIONING OF EARL HAGOOD, INC. TO PERFORM HEATING VENTILATION AND AIR CONDITIONING (HVAC) TEST AND BALANCE SERVICES

Staff is in the process of negotiating an agreement with Earl Hagood, Inc. to perform Heating Ventilation and Air Conditioning (HVAC) test and balance services.

Prior to the Board meeting of May 12, 1999, a recommendation will be prepared by staff for the Board's review and approval.