

Facilities Planning and Construction
Paul J. Phillips, Chief Facilities Officer

**SUBJECT: COMMISSIONING OF EARL HAGOOD, INC. FOR HEATING,
VENTILATING AND AIR CONDITIONING (HVAC) TEST & BALANCE
SERVICES**

Staff has completed the selection process for HVAC Test & Balance Services.

Two (2) firms applied and two (2) firms were interviewed by the A/E Service Committee. Of these two (2) firms, two (2) were selected:

Earl Hagood, Inc.
Richard Flanders Enterprises, Inc.

Negotiations with the firm of Earl Hagood, Inc. regarding basic services, scope and other related terms have been successfully completed. The negotiated agreement will include the following provisions:

1. Basic Services

A. <u>New Construction:</u>	Maximum student stations	Lump sum fee
High school	2,700	\$ 42,000
Middle school	1,400	\$23,000
Middle school	1,400	\$23,000
Elementary school	900	\$13,000
Middle learning center	500	\$8,000
Primary learning center	300	\$4,500

New construction projects with different student stations may be subject to renegotiation of lump sum fee.

- B. Existing Facilities: For all services under "Existing Facilities", a negotiated hourly rate fee of \$40/hr. for test technician and \$32/hr. for each assistant required to perform the work, was agreed upon. Both parties shall agree on a not-to-exceed amount prior to commencement of the work.
2. The term of this agreement is for a two-year period, commencing May 13, 1999 through May 12, 2001.
 3. The HVAC consultant will maintain Workers Compensation Insurance coverage, Comprehensive General Liability Insurance coverage with minimum limits of \$300,000 per occurrence and Comprehensive Automobile Liability Insurance coverage in an amount not less than \$300,000 per occurrence.

The Principal/Owner for the firm of Earl Hagood, Inc. is Earl Hagood.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Earl Hagood, Inc. to provide HVAC Test & Balance Services for a two-year period, commencing May 13, 1999 through May 12, 2001.

IMR:nf