

Education  
Joseph H. Mathos, Deputy Superintendent

**SUBJECT:** REQUEST AUTHORIZATION FOR THE SUPERINTENDENT TO ENTER INTO TWO CONTRACTUAL AGREEMENTS WITH THE WYNDHAM HOTEL IN AN AMOUNT NOT TO EXCEED \$17,000 TO PROVIDE FOR LEASING OF MEETING ROOMS FOR AUGUST 19-20, 24-25, 1999, AND \$20 PER PERSON FOR THE NEW TEACHER ORIENTATION LUNCHEON, ON AUGUST 23, 1999

**STRATEGIC PLANNING GOAL:** VII - PROFESSIONAL STAFF AND PRACTICES

Authorization is requested for the Superintendent to enter into two contractual agreements with the Wyndham Hotel for the 1999-2000 New Teacher Orientation.

The first contract will provide for leasing of meeting rooms at a cost not to exceed \$17,000; and a second contract will provide services for the New Teacher Orientation Luncheon in an amount not to exceed \$20 per person.

The appropriations for these items will be included in the General Fund of the 1999-2000 Tentative Budget to be recommended for adoption in July 1999 under Fund 0100, Function 6400, Program 9852, Object 5390, Location 9619; and the Trust and Agency Fund of the 1999-2000 Tentative Budget under Fund 0821, Function 9100, Program 9124, Object 5390, Location 9619.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize the Superintendent to enter into two contractual agreements with the Wyndham Hotel in an amount not to exceed \$17,000 to provide for leasing of meeting rooms for August 19-20, 24-25, 1999, and \$20 per person for the New Teacher Orientation Luncheon, on August 23, 1999.

The appropriations for these items will be included in the General Fund, and Trust and Agency Fund of the 1999-2000 Tentative Budget to be recommended for adoption in July 1999.

AMB:cn