

Facilities Planning and Construction
Paul J. Phillips, Chief Facilities Officer

**SUBJECT: COMMISSIONING OF BASULTO & ASSOCIATES, INC. AS SPECIAL
PROJECTS CONSULTANT (SPC)-MECHANICAL ENGINEERING**

Staff has completed the selection process for Special Projects Consultant (SPC) mechanical engineering discipline.

Eight (8) firms applied and eight (8) firms were interviewed by the A/E Service Committee for the mechanical discipline. The firm of Basulto & Associates, Inc., was selected.

Negotiations with Basulto & Associates, Inc. have been successfully completed.

The negotiated agreement includes the following provisions for basic services:

1. Basic Services

<u>Estimated Project Construction Cost</u>		<u>Schedule of Fees</u>	
		<u>Without General Administration</u>	<u>With General Administration</u>
<u>FROM</u>	<u>TO</u>		
\$ ---0---	\$ 5,000	\$ 800 *	\$ 1,100 *
5,001	10,000	1,150 *	1,350 *
10,001	25,000	12.00%	13.50%
25,001	50,000	10.50%	12.00%
50,001	100,000	10.00%	11.00%
100,001	200,000	9.00%	10.00%

* Lump sum fee

A submittal fee of \$500.00 will be paid for each project that requires submission to the Office of Educational Facilities (OEF).

2. The agreement is for miscellaneous mechanical engineering projects with an initial estimated construction cost of \$200,000 or less. Projects that exceed

this limit after the project has been initiated shall be negotiated on an individual basis.

3. The SPC will maintain at least a \$250,000 blanket professional liability insurance policy.
4. The term is for a two (2) year period commencing August 25, 1999 and expiring August 24, 2001.
5. The agreement provides for cancellation by the Board with or without cause, upon sixty (60) days written notice to SPC. The SPC may terminate this agreement, only with cause, upon sixty (60) days written notice to the Board.
6. The multiplier for hourly compensation is limited to 2.45 for extra work.

The Principal/Owner for Basulto & Associates is Rene I. Basulto.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Basulto & Associates, Inc. to provide Special Projects Consultant (SPC) services primarily mechanical in nature, for the Board, during a period of two (2) years commencing August 25, 1999 through August 24, 2001.

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