

Facilities Planning and Construction  
Paul J. Phillips, Chief Facilities Officer

- SUBJECT:**
- 1. AUTHORIZATION TO NEGOTIATE THE PURCHASE OF VARIOUS OFFICE AND INSTRUCTIONAL UNITS**
  - 2. AUTHORIZATION FOR THE PAYMENT TO WILLIAMS SCOTSMAN, INC. FOR THE RENTAL OF MOBILE OFFICE AND INSTRUCTIONAL UNITS**

Various District departments and schools have entered into month-to-month leases with several vendors for trailers to be used as instructional and office space. It was decided that staff should examine the efficacy of buying out the units of verifiable need.

Currently, trailers are leased from two vendors, Williams Scotsman (WS) and GE Capital Modular space. Staff is investigating final buy-out costs of units owned by Williams Scotsman for which end users can provide documentation of the need for continued use. Units determined to be unnecessary will be returned to the vendor. Analysis of costs for GE Capital Modular Space, and concomitant recommendations, will be presented to the Board at a future meeting.

An analysis of the 13 units rented from WS indicates that 9 have been determined to be necessary to retain on a permanent basis. These units are essential to the programs and services offered, and removal, or even replacement, would severely impact delivery of such services. Three of these essential units are located at various transportation centers, three at FDLRS, two at Jane Roberts Elementary and one at Maintenance and Operations.

An additional four units will be required for continued use on a rental basis. Of these four units, two will be used by Transportation until December, 2001, and two will be used by Maintenance and Operations until November, 1999.

Additionally, staff is seeking authorization to make payment to Williams Scotsman, Inc. for rental of the units commencing September 1, 1998 through December 31, 1999, (through December, 2001 for the Transportation units) for an amount not to exceed \$116,600.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. authorize staff to negotiate the purchase of various mobile office/instructional/storage units currently in use and leased by the District from Williams Scotsman, Inc.; and
2. authorize payment to Williams Scotsman, Inc. in an amount not to exceed \$116,600 for the period September 1, 1998 through December 31, 1999 (December 2001 for two Transportation units) for the utilization of 13 mobile office and instructional units.

FW/bc