

August 16, 1999

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: DISMISSAL OF EMPLOYEE
PAUL M. WILLIAMS - MATERIAL HANDLER II
MAINTENANCE AND MATERIALS MANAGEMENT**

On August 16, 1999, the Superintendent of Schools sent the following letter to Mr. Paul M. Williams:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of August 25, 1999, that the School Board suspend you and initiate dismissal proceedings against you from your current position as Material Handler II, Maintenance and Materials Management, effective at the close of the workday, August 25, 1999, for just cause, including, but not limited to, excessive absenteeism, abandonment of position, non-performance of job responsibilities, and violation of School Board Rule 6Gx13-4A-1.21(l). This action is being taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.3605, 231.44, and 447.209, Florida Statutes, and Article XI, Sections 4B and C, of the **Contract Between Miami-Dade County Public Schools and American Federation of State County and Municipal Employees.**

If you wish to contest your suspension and dismissal, you must request a hearing in writing within 20 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an impartial hearing officer.

RECOMMENDED: That effective August 25, 1999, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Mr. Paul M. Williams, Material Handler II, Maintenance and Materials Management, pending the outcome of a hearing, if requested.

NED:mf