

August 16, 1999

Financial Affairs
Richard H. Hinds, Chief Financial Officer

SUBJECT: RENEWAL OF BID #041-XX01 – MAIL SORTING SERVICE

The purpose of this bid, opened on July 23, 1998, was to establish a contract, to purchase mail sorting services, at a fixed percentage rebate of the resulting postage savings from the metering, presorting and comingling of The School Board of Miami-Dade County, Florida, outgoing mail. The terms of agreement, as contained in the subject bid, awarded by the Board on August 26, 1998, provided, that by mutual agreement between the successful vendor and The School Board of Miami-Dade County, Florida, the contract may be renewed for two (2) additional one (1) year periods. The contract is currently in its initial year. The awardee has agreed to renew for the first one (1) year renewal period, by letter, on file. It is considered to be in the best interest of the Board to renew this bid, for an additional one (1) year period, at the current prices, to benefit from fixed prices during the next twelve (12) months, since the Consumer Price Index (CPI) indicates an increase of 3.4%.

Fund Source
0100-General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **RENEW** Bid #041-XX01 – MAIL SORTING SERVICE, to purchase mail sorting services, at a fixed percentage rebate of the resulting postage savings from the metering, presorting and comingling of The School Board of Miami-Dade County, Florida, outgoing mail, during the term of the bid, effective September 1, 1999, through August 31, 2000, as follows:

1. ARROW MAIL PRESORT COMPANY, INC.
8345 N.W. 74th STREET
MIAMI, FL 33166 ESTIMATE \$105,600
OWNER: RAFAEL FERNANDEZ

Highest Percentage Rebate Offered: Only Item - Mail
sorting service @ 75.1% rebate.

(First Annual Renewal and Second Year of Contract)

2. Authorize the Bureau of Procurement and Materials Management to purchase up to the total estimated amount of \$105,600. The award shall be made subject to the resolution of bid protests, if any.

RHH/lja