

Office of Superintendent of Schools  
Board Meeting of October 20, 1999

October 19, 1999

Personnel Management and Services  
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:  
PROJECT MANAGER,  
SYSTEMS AND PROGRAMS**

The following recommendation is made in accordance with the Miami-Dade County Public Schools/Dade County Schools Administrators' Association labor contract.

This open budgeted position is due to the promotion of the incumbent.

Mr. Robert B. Keiser, currently a Project Supervisor I, Systems and Programming Services, pay grade 41, Office of Information Technology, is recommended for appointment to the open, budgeted position of Project Manager, Systems and Programs, pay grade 43, Office of Information Technology. Mr. Keiser received a Bachelor of Science Degree from Florida State University, Tallahassee, Florida. Since 1984 to the present, Mr. Keiser has been employed by Miami-Dade County Public Schools as a Programmer/Analyst, a Senior Programmer/Analyst, a Manager III, and a Project Supervisor I, his current position.

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint Mr. Robert B. Keiser, currently a Project Supervisor I, pay grade 41, to the open, budgeted position of Project Manager, Systems and Programs, pay grade 43, 12 months, and assign to the Office of Information Technology, effective October 21, 1999, or as soon thereafter as can be facilitated.

NED/vh

**REPLACEMENT  
E-12**