

Facilities Planning and Construction  
Paul J. Phillips, Chief Facilities Officer

**SUBJECT: COMMISSIONING OF FORTIN, LEAVY, SKILES, INC., TO PERFORM  
SITE INVESTIGATION OF SANITARY SEWER CONNECTIONS AT  
VARIOUS SCHOOLS (PHASE I)**

Staff has completed the selection process for project engineers to evaluate and prepare design criteria documents for sanitary sewer connections at various school sites

Twelve (12) firms applied and twelve (12) firms were interviewed by the A/E Service Committee. Of these twelve (12) firms, three (3) firms were selected as follows:

Fortin, Leavy, Skiles, Inc.  
Ludovici & Orange Consulting Engineers, Inc.  
Williams-Russell & Johnson, Inc.

Fortin, Leavy, Skiles, Inc. has been assigned the following school sites for phase I work: Bunche Park Elementary School, J.C. Good Elementary School, West Laboratory Elementary School, Shenandoah Elementary School, Silver Bluff Elementary School, Shenandoah Middle School, Miami Douglas McArthur North, North Beach Elementary School, North Miami Beach Senior High School.

Negotiations with Fortin, Leavy, Skiles, Inc., have been successfully completed.

The negotiated lump sum fee of \$14,400 was agreed for performing site investigation of sanitary sewer connections to validate the scope and budget at the nine (9) assigned facilities (Phase I). A separate lump sum fee of \$650 per facility was agreed to prepare final documentation report at those facilities that the sanitary sewer connections are in compliance with the governing agency. The second phase of the project will be negotiated and the terms and conditions submitted to the Board for approval upon the completion of this phase I assignment.

Professional Liability insurance will be required for the second phase of the project. The final scope and final budget on these projects will be established during this phase (Phase I).

The Principals/Owners for Fortin, Leavy, Skiles, Inc., are Carl Skiles, Dan Fortin, and Jim Leavy.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Fortin, Leavy, Skiles, Inc., to perform site investigation of sanitary sewer connections (Phase I) at the following sites: Bunche Park Elementary School, J.C. Good Elementary School, West Laboratory Elementary School, Shenandoah Elementary School, Silver Bluff Elementary School, Shenandoah Middle School, Miami Douglas McArthur North, North Beach Elementary School, North Miami Beach Senior High School, for the following considerations:

- 1) lump sum fee of \$14,400 for providing site investigation of sanitary sewer connections to validate the scope and budget at the nine (9) assigned facilities (Phase I);
- 2) a separate fee of \$650 per facility was agreed to prepare final documentation report at those facilities that the sanitary sewer system is already tied-in into a sewer system in compliance with the governing agency; and
- 3) Professional Liability insurance will be required for the second phase of the project.

IMR:nf