

Office of Superintendent of Schools
Board Meeting of December 8, 1999

November 23, 1999

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
SENIOR PROGRAMMER ANALYST I (3)**

The following recommendations are made in accordance with the Miami-Dade County Public Schools/Dade County Schools Administrators' Association labor contract.

The Senior Programmer Analyst I participates in the analysis of Miami-Dade County Public School's information systems problems and the development of solutions to those problems. The Senior Programmer Analyst I is responsible for working with user personnel on problem areas to define pertinent specifications for applications; make formal presentations and submit written reports for review; perform data base design, program design, coding and other programming tasks from general directions; specify the required logical interface between related programs or processes and define and correct operational difficulties encountered in executing programs.

These recommendations are the direct result of the Board-approved advertisement and selection process.

This item will be made available prior to the Board meeting of December 8, 1999.

NED/vh

E-12