

November 23, 1999

Financial Affairs
Richard H. Hinds, Chief Financial Officer

SUBJECT: AWARD OF BID #058-ZZ09 – PAPER, LASER PRINTER

The purpose of this bid, opened on September 21, 1999, is to establish a contract, to purchase, at a firm unit price, quantities, as may be required, of laser printer paper, for Stores and Mail Distribution stock. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 108 vendors sent bid forms or card notices of this advertised bid, 22 responded, with 9 bids meeting specifications, 2 bids not meeting specifications and 11 no bids.

Fund Source
0100-General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid #058-ZZ09 – PAPER, LASER PRINTER, to purchase, at a firm unit price, quantities, as may be required, of laser printer paper, for Stores and Mail Distribution stock, during the term of the bid, effective December 8, 1999, through December 7, 2000, as follows:

1. STANDARD REGISTER
1551 SAWGRASS CORPORATE PARKWAY, #100
SUNRISE, FL 33323 ESTIMATE \$269,500
OWNER: PETER REDDING, CEO

Low Unit Price Meeting Specifications: Item 1 – Laser printer paper @ \$4.90 per 1000 sheets.

2. Authorize the Bureau of Procurement and Materials Management to purchase up to the total estimated amount of \$269,500. The award shall be made subject to the resolution of bid protests, if any.

RHH/lja

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