

Facilities Planning and Construction
Paul J. Phillips, Chief Facilities Officer

SUBJECT: REQUEST FOR AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS (RFP) FOR THE SELECTION OF ONE OR MORE FIRMS TO PROVIDE CONSTRUCTION CLAIMS ANALYSIS SERVICES

Pursuant to Board Rule 6Gx13-3F-1.021, staff has prepared a RFP for Board approval for the selection of one or more consultants for a two-year term.

The services required shall include, but not be limited to, the following:

- Preparing detailed cost estimates/analysis of claims.
- Conducting comparative cost analysis of different building systems and assemblies to determine their cost effectiveness.
- Conducting document coordination and constructability reviews to identify and document omissions and/or conflicts among the several work elements.
- Conducting value engineering studies of selected projects and/or building systems in response to claims.
- Analyze change order request presented by contractors on selected projects, to determine and ascertain validity of cost elements and time extension requests.
- Review and evaluate construction schedules for compliance.
- Provide full contract claims analysis on selected projects.
- Provide project support services.

The selection process will be divided into two parts. First, applicants will be evaluated on the basis of their office location, years the applicants have been established, the applicant's experience, their capabilities and other client's references. The second part will consist of interviewing the top-ranked proposers from the first part. The successful applicant(s) shall be the one(s) with the highest ranking.

The contract will have a consulting fee value not-to-exceed \$300,000 per year.

A copy of the Request for Proposals will be distributed to Board Members under separate cover and will be placed on file in The Office of the Board Recording Secretary and The Citizens Information Center.

- RECOMMENDED: That The School Board of Miami-Dade County, Florida:
- 1) authorize the Superintendent to issue Request for Proposals (RFP) for the selection of one or more firms for construction claims analysis services; and
 - 2) approve the selection committee that will review the proposals for subsequent submission to the Superintendent and the School Board for approval.

IMR:nf