

March 10, 2000

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

SUBJECT: ACCEPTANCE OF RESIGNATION

Subsequent to the February 29, 2000, notification to Ms. Susan E. Dowda, from the Superintendent of Schools, that she would be recommended for dismissal on March 15, 2000, for just cause, including, but not limited to, insubordination, misconduct in office, immorality, violation of 6Gx13-4A-1.21, Responsibilities and Duties, and 6Gx13-6A-1.112, Acceptable Use Policy of the Internet. Ms. Dowda has submitted a resignation from the Miami-Dade County Public Schools, effective March 14, 2000.

Upon consultation with the School Board Attorney, the Office of Professional Standards recommends that the resignation be accepted as achieving the objectives sought by the School Board in this case. Acceptance of the resignation does not alter the following effects of the employment termination:

- prevention of any future employment in any capacity by the Miami-Dade County Public Schools, unless recommended by staff for authorization by the School Board;
- retention of the information regarding the dismissal action by the Superintendent of Schools as a matter of official record.

Revised

Acceptance of the resignation will also obviate the requirement for further legal actions by the School Board.

RECOMMENDED: That effective March 15, 2000, at the close of the workday, the School Board of Miami-Dade County, Florida accept the resignation of Ms. Susan E. Dowda, Executive Secretary I, Maintenance and Operations, at Coral Reef Satellite.

NED:dsj

**REVISED
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