March 22, 2000

Financial Affairs Richard H. Hinds, Chief Financial Officer

SUBJECT: AWARD OF BID #104-ZZ01 - SCHOOL/OFFICE FURNITURE, CATALOG DISCOUNT BID

The purpose of this bid, opened on December 7, 1999, is to establish a contract, to purchase, at firm discounts, school/office furniture, for various schools and departments. A recommendation will be presented to the Board prior to its meeting of April 12, 2000.

RHH/lja