

Financial Affairs
Richard H. Hinds, Chief Financial Officer

SUBJECT: REJECTION OF BID #145-ZZ05 – TWO-PIECE FILE STORAGE BOXES

The purpose of this bid, opened on February 1, 2000, was to establish a contract, to purchase, at a firm unit price, quantities, as may be required, of two-piece file storage boxes, for Records and Forms Management. This was a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 22 vendors sent bid forms or card notices of this advertised bid, 9 responded, with 1 bid meeting specifications, 7 non-responsive bids (1 vendor did not submit Bidder Qualification Form, 2 vendors did not submit samples, 1 vendor offered prices subject to change, 2 vendors qualified bid by stating minimum order quantity, 1 vendor qualified bid by stating minimum order quantity and did not submit sample), and 1 no bid.

Inasmuch as only one bid met specifications, the recommendation reflects that all bids be rejected to permit rebidding, using revised specifications.

Fund Source
0100 - General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **REJECT** Bid #145-ZZ05 – TWO-PIECE FILE STORAGE BOXES, to permit rebidding, using revised specifications.

RHH/lja