

Facilities Planning and Construction
Paul J. Phillips, Chief Facilities Officer

SUBJECT: COMMISSIONING OF HARPER PARTNERS, INC., AS DESIGN CRITERIA PROFESSIONAL (DCP) FOR THE ADDITIONS AT SKYWAY ELEMENTARY SCHOOL; STATE SCHOOL "WW" PROJECT # A-0718

The firm of Harper Partners, Inc. has been selected as design criteria professional (DCP) to re-use their prototype middle school design criteria package (State School "II") for State School "WW".

Negotiations with Harper Partners, Inc., have been successfully completed.

The negotiated lump sum basic fee is \$196,300 for an estimated construction cost of \$6,494,532. This fee represents 3.02% of the construction cost. Additional lump sum fees were negotiated for the following consulting services: a) \$9,500 for traffic engineering; b) \$10,000 for food service consultant and c) \$20,000 for layout and coordination of all furniture, fixture and equipment.

The summary of the negotiated lump sum basic fee is as follows:

Phase I (schematic design)	35,000
Design criteria package	30,000
Bidding/award services	15,000
Design-Builder's design and construction documents review	30,000
Construction administration services	<u>86,300</u>
TOTAL FEE	\$196,300

At the Board's option, the DCP will provide 92 site visits for a fee of \$21,700 for the duration of the construction process.

The multiplier for hourly compensation was limited to 2.45 for extra work. The Project Architect will maintain at least a \$1,000,000 project-specific Professional

Liability insurance policy, for which the A/E will be reimbursed up to a maximum of \$16,500.

The Principals/Owners for Harper Partners, Inc., are David M. Harper and William M. Brown.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Harper Partners, Inc., to prepare and administer design criteria package for Skyway Elementary School; State School "WW" for the following considerations:

- 1) lump sum fee of \$196,300 which represents 3.02% of the construction cost;
- 2) additional lump sum fees for the following consulting services: a) \$9,500 for traffic engineering; b) \$10,000 for food service consultant and c) \$20,000 for layout and coordination of all furniture, fixture and equipment;
- 3) at the Board's option, the DCP will provide 92 site visits for a fee of \$21,700;
- 4) the multiplier for hourly compensation was limited to 2.45 for extra work; and
- 5) the Project Architect will maintain at least a \$1,000,000 project-specific Professional Liability insurance policy, for which the A/E will be reimbursed up to a maximum of \$16,500.

IMR:nf