

Office of Superintendent of Schools
Board Meeting of May 17, 2000

May 2, 2000

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: SUSPENSION OF EMPLOYEE
LISA A. STEFANOW - WORD PROCESSING OPERATOR
MAINTENANCE AND OPERATIONS, SOUTH MAINTENANCE SATELLITE**

On May 2, 2000, the Superintendent of Schools sent the following letter to Ms. Lisa A. Stefanow:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of May 17, 2000, that the School Board suspend you for 10 workdays from your current position as Word Processing Operator, at Maintenance and Operations, South Maintenance Satellite, effective at the close of the workday, May 17, 2000, for just cause, including, but not limited to, violation of School Board Rule 6GX13-~~4A-1.21~~, Responsibilities and Duties, 6GX13-~~6A-1.112~~, Acceptable Use Policy for the Internet. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.3605, and 447.209, Florida Statutes.

If you wish to contest your suspension and dismissal, you must request a hearing in writing within 10 workdays of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an impartial administrative law judge.

RECOMMENDED: That effective May 17, 2000, at the close of the workday, the School Board suspend Ms. Lisa A. Stefanow, Word Processing Operator, Maintenance and Operations, South Maintenance Satellite, for 10 workdays, pending the outcome of a hearing, if requested.

NED:mf