

Facilities Planning and Construction
Paul J. Phillips, Chief Facilities Officer

SUBJECT: COMMISSIONING OF CONSTRUCTION MANAGEMENT SERVICES, INC. TO PERFORM COST ESTIMATING, SCHEDULING & DOCUMENT COORDINATION SERVICES

Staff has completed the selection process for consultants to perform Cost Estimating, Scheduling & Document Coordination Services.

Seven (7) firms applied and six (6) firms were interviewed by the A/E Service Committee. Of these six (6) firms, three (3) firms were selected as follows:

Construction Management Services, Inc.

* Post, Buckley, Schuh & Jernigan Construction Services, Inc.

* Construction Estimating Services, Inc.

* previously commissioned

Negotiations with Construction Management Services, Inc., regarding fees, scope and other related terms have been successfully completed. The negotiated agreement will include the following negotiated provisions:

1. The negotiated fees will be paid on an agreed not-to-exceed hourly basis for the personnel required for each assignment utilizing the following hourly rates:

<u>Personnel</u>	<u>Hourly Rate</u>	<u>Personnel</u>	<u>Hourly Rate</u>
Principal	\$90.00	Estimator	\$54.00
Project Manager	\$75.00	Quantity Take-off Personnel	\$40.00
Architect (R.A.)	\$65.00	Senior Scheduler	\$75.00
Architect Specialist	\$45.00	Scheduler	\$56.00
Engineer (P.E.)	\$65.00	Senior Claims Analyst	\$75.00
Engineer Specialist	\$45.00	Value Specialist	\$50.00
Senior Estimator	\$75.00	Claims Analyst	\$50.00

2. The agreement provides for indemnification and hold harmless provisions to the Board, its members, employees, agents, etc. by the consultant due to consultant negligent acts. The consultant will maintain at least a \$250,000 Professional Liability insurance policy and a \$250,000 Commercial/General Liability insurance policy.
3. The term shall be for two (2) years, commencing May 17, 2000 and expiring May 16, 2002.

The Principal/Owner for Construction Estimating Services, Inc. is Keith A.P. Emery.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

- 1) commission the firm of Construction Management Services, Inc. to perform Cost Estimating, Scheduling & Document Coordination Services for a two (2) year term, commencing May 17, 2000 and expiring May 16, 2002, for the negotiated provisions;
- 2) the agreement provides for cancellation by the Board with or without cause, upon thirty (30) days written notice to consultant. The consultant may terminate the agreement only with cause upon thirty (30) days written notice to the Board; and
- 3) the total billings under this contract are not to exceed \$300,000 per year, without obligation by the Board to expend any specific amount

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