

Facilities Planning and Construction
Paul J. Phillips, Chief Facilities Officer

**SUBJECT: COMMISSIONING OF LOUIS J. AGUIRRE & ASSOCIATES, P.A. AS
SPECIAL PROJECTS CONSULTANT (SPC)-MECHANICAL
ENGINEERING**

Staff has completed the selection process for Special Projects Consultant (SPC) mechanical engineering discipline.

Three (3) firms applied and three (3) firms were interviewed by the A/E Service Committee for the mechanical discipline. Of these three (3) firms Louis J. Aguirre & Associates, P.A. was selected.

Negotiations with Louis J. Aguirre & Associates, P.A. have been successfully completed.

The negotiated agreement includes the following provisions for basic services:

1. Basic Services

<u>Estimated Project Construction Cost</u>	<u>Schedule of Fees</u>	
	<u>Without General Administration</u>	<u>With General Administration</u>
<u>FROM</u> \$ ---0---		
<u>TO</u> \$ 5,000	\$ 800 *	\$ 1,100 *
5,001 10,000	1,200 *	1,450 *
10,001 25,000	12.00%	14.00%
25,001 50,000	11.25%	13.25%
50,001 100,000	10.50%	12.00%
100,001 200,000	10.00%	11.00%

* Lump sum fee

A submittal fee of \$500.00 will be paid for each project that requires submission to the Office of Educational Facilities (OEF).

2. The agreement is for miscellaneous mechanical engineering projects with an initial estimated construction cost of \$200,000 or less. Projects that exceed this limit after the project has been initiated shall be negotiated on an individual basis.
3. The SPC will maintain at least a \$250,000 blanket professional liability insurance policy.
4. The term shall be for a two (2) year period, commencing July 19, 2000 and expiring July 18, 2002, with the second year being at the Board's option. Since the second year is at the Board's option, the one year extension must be approved and ratified by the Board prior to its commencement.
5. The agreement provides for cancellation by the Board with or without cause, upon sixty (60) days written notice to SPC. The SPC may terminate this agreement, only with cause, upon sixty (60) days written notice to the Board.
6. The multiplier for hourly compensation is limited to 2.45 for extra work approved in advance by staff.

The Principal/Owner for Louis J. Aguirre & Associates, P.A. is Louis J. Aguirre.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Louis J. Aguirre & Associates, P.A. to provide Special Projects Consultant (SPC) services primarily mechanical in nature, for the Board, the term shall be for a two (2) year period, commencing July 19, 2000 and expiring July 18, 2002, with the second year being at the Board's option, for the above negotiated provisions. Since the second year is at the Board's option, the one year extension must be approved and ratified by the Board prior to its commencement.

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