

Office of Superintendent of Schools
Board Meeting of August 23, 2000

August 22, 2000

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
 DISTRICT DIRECTOR,
 GOVERNMENTAL AFFAIRS**

The following recommendation is made in accordance with Board Rule 6Gx13-4A-1.16.

This open budgeted position is due to the resignation of the incumbent.

Ms. Ana Rijo-Conde is recommended for appointment to the open, budgeted position of District Director, Governmental Affairs, MEP pay grade 23, Division of Governmental Affairs and Land Use Policy Acquisition. Ms. Rijo-Conde received a Bachelor of Science Degree from Florida International University, Miami, Florida and a Master of Business Administration Degree and a Master of Urban and Regional Planning Degree from the University of Miami, Coral Gables, Florida. Since 1979 to the present, Ms. Rijo-Conde has been employed by the City of North Miami as a Planning Technician, a Principal Planner, a City Planner/Assistant Engineering and Planning Director, a Director of Planning and Development, and a Director of Community Planning and Development, her current position.

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint Ms. Ana Rijo-Conde, to the open budgeted position of District Director, Governmental Affairs, MEP pay grade 23, 12 months, and assign to the Division of Governmental Affairs and Land Use Policy Acquisition, effective August 24, 2000, or as soon thereafter as can be facilitated.

NED/vh

REPLACEMENT
E-4