

Office of Superintendent of Schools  
Board Meeting of September 13, 2000

August 29, 2000

Personnel Management and Services  
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: ACCEPTANCE OF RESIGNATION**

Subsequent to the August 29, 2000, notification to Ms. Sheila A. Riggins from the Superintendent of Schools, that she would be recommended for dismissal on September 13, 2000, for just cause, including, but not limited to, excessive absenteeism, non-performance of job responsibilities, and violation of School Board Rule 6Gx13-4A-1.21, Responsibilities and Duties, Ms. Riggins has submitted her resignation from the Miami-Dade County Public Schools, effective September 13, 2000.

Upon consultation with the School Board Attorney, the Office of Professional Standards recommends that the resignation be accepted as achieving the objectives sought by the School Board in this case. Acceptance of the resignation does not alter the following effects of the employment termination:

- prevention of any future employment in any capacity by the Miami-Dade County Public Schools, unless recommended by staff for authorization by the School Board;
- retention of the information regarding the dismissal action by the Superintendent of Schools as a matter of official record.

Acceptance of the resignation will also obviate the requirement for further legal actions by the School Board.

**RECOMMENDED:** That effective September 13, 2000, at the close of the workday, the School Board of Miami-Dade County, Florida accept the resignation of Ms. Sheila Riggins, Bus Aide, North Transportation Center.

NED:dco