

September 28, 2000

Financial Affairs  
Richard H. Hinds, Chief Financial Officer

**SUBJECT: RENEW BID #028-XX01 – FURNITURE, TABLES AND DESKS**

The purpose of this bid, opened on July 30, 1998, was to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of furniture, tables and desks, for Stores and Mail Distribution stock. The terms of agreement, as contained in the subject bid, awarded by the Board on October 7, 1998, and renewed on October 20, 1999, provided, that by mutual agreement between the successful vendors and The School Board of Miami-Dade County, Florida, the contract may be renewed for two (2) additional one (1) year periods. The contract is currently in its first renewal period. The awardees have agreed to renew for the second one (1) year renewal period, by letter, on file. It is considered to be in the best interest of the Board to renew this bid, for an additional one (1) year period, at the current prices, to benefit from fixed prices, during the next twelve (12) months, inasmuch as the Consumer Price Index (CPI), as of July 2000, indicated an increase of 3.5%.

Fund Source  
0100 – General

M/WBE Eligibility  
None

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, **RENEW** Bid #028-XX01 – FURNITURE, TABLES AND DESKS, to purchase, at firm unit prices, quantities, as may be required, of furniture, tables and desks, for Stores and Mail Distribution stock, during the term of the bid, effective November 1, 2000, through October 31, 2001, as follows:

1. SUN OFFICE FURNITURE, INC.  
8200 N.W. 27 STREET, SUITE 110  
MIAMI, FL 33122-1902 ESTIMATE \$112,236.70  
OWNER: IRWIN KIRSNER, PRESIDENT

Low Unit Price Meeting Specifications: Item 1 –  
Teacher's desk @ \$153.05 each.

2. VIRCO MANUFACTURING CORPORATION  
HIGHWAY 65 SOUTH, P.O. BOX 5000  
CONWAY, AR 72032 ESTIMATE \$537,043.06  
OWNER: DOUGLAS A. VIRTUE  
DIRECTOR/VICE PRESIDENT

Low Unit Price: Item 3.

Low Unit Price Meeting Specifications: Items 2 and 4.

Item 2 – 60" computer table @ \$106 each.

Item 3 – 72" computer table @ \$113.09 each.

Item 4 – Workstation @ \$79.19 each.

**(Second Annual Renewal and Final Year of Contract)**

3. Authorize the Bureau of Procurement and Materials Management to purchase up to the total estimated amount of \$649,279.76.

RHH/lja