

Office of Superintendent of Schools
Board Meeting of November 15, 2000

October 31, 2000

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
SUPERVISOR II,
OFFICE OF THE CONTROLLER**

The following recommendation is made in accordance with the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

The Supervisor II supervises the Internal Fund Accounting Unit which provides hands-on training and assistance for administrative/clerical personnel in the proper handling of internal funds accounting system and related activities; interprets the State of Florida laws and regulations and the Miami-Dade County School Board Rules governing the Internal Fund Accounting System.

This recommendation is the direct result of the Board-approved advertisement and selection process.

Details of this Board Agenda Item will be made available prior to the Board meeting of November 15, 2000.