

Office of Superintendent of Schools
Board Meeting of November 15, 2000

November 13, 2000

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
SUPERVISOR II, OFFICE OF THE CONTROLLER**

The following recommendation is made in accordance with the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

This open budgeted position is due to the retirement of the incumbent.

Ms. Alexandra I. Mirabal, currently a Budget Analyst, Office of Budget Management, pay grade 43, is recommended for appointment to the open, budgeted position of Supervisor II, Office of the Controller, pay grade 44. Ms. Mirabal received a Bachelor of Accounting Degree from Florida International University, Miami, Florida. Since 1995 to the present, Ms. Mirabal has been employed by Miami-Dade County Public Schools as an Audit Coordinator II and a Budget Analyst, her current position.

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint Ms. Alexandra Mirabal, currently a Budget Analyst, Office of Budget Management, pay grade 43 to the open budgeted position of Supervisor II, Office of the Controller, pay grade 44, 12 months, and assign to the Office of Information Technology, effective November 16, 2000, or as soon thereafter as can be facilitated.

NED/vh

REPLACEMENT
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