

Miami, Florida

**OFFICIAL AGENDA****NOVEMBER 21, 2000****ORGANIZATION MEETING****1:00 P.M.**

Section 230.15 of Florida Laws reads as follows:

*Organization of Board - On the third Tuesday after the first Monday in November of each year, the school board shall organize by electing a chair. It may elect a vice chair, and the superintendent shall act ex officio as the secretary. If a vacancy should occur in the chairship, the School Board shall proceed to select a chair at the next ensuing regular or special meeting. At the organization meeting, the superintendent shall act as chair until the organization is completed. The chair and secretary shall then make and sign a copy of the proceedings of organization, including the schedule for regular meetings and the names and addresses of all district school officers, and annex their affidavits that the same is a true and correct copy of the original, and the secretary shall file the document within 2 weeks with the Department of Education.*

**CALL TO ORDER** - Superintendent Presiding

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENT MEDITATION**

1. Welcome - Superintendent
2. Oath of Office
3. Explanation of Procedures - Board Attorney
4. Election of Chair
5. Election of Vice Chair

**AGENDA**

6. Agenda Item **SP-1** - Authorization of Signature of Board Officers

**MOTION:** That The School Board of Miami-Dade County, Florida, authorize its officers, on behalf of the Board, to sign and file all necessary formal documents and affidavits as required by law.

7. Agenda Item **SP-2** - Approve Schedule of Board Meetings for 2001
8. Agenda Item **SP-3** – Appointment of Administrative Assistant to Board Member

**ADJOURNMENT**