

January 29, 2001

Roger C. Cuevas, Superintendent

**SUBJECT: REVIEW OF THE ACCOUNTS PAYABLE OPERATION BY THE  
PROFIT RECOVERY GROUP INTERNATIONAL, INC.**

At the School Board meeting of January 12, 2000, an item was presented to the Board, and approved, to contract with an independent firm to review/audit the district's payments to vendors for possible duplicate payments. The contract was awarded to The Profit Recovery Group International, Inc. (PRG). Payment for said service was based on a percentage contingent on any recovery as a result of duplicate payments found.

PRG's narrative audit report, provided for your review, concluded that, "overall, 99.9973 percent of the transactions and 99.9977 percent of the disbursements were processed correctly." PRG reviewed a population of over 433,000 invoices amounting to \$1.8 billion in vendor payments.

PRG has also furnished supplementary supplier and disbursement reports intended as a tool to further analyze our vendor and disbursement volume, which have also been provided for your review.

We are very pleased with the result, which supports our own assessment of the operation as a whole. Accordingly, we will proceed to implement Electronic Data Interchange (EDI), as well as other enhancements to continue to improve efficiency, while further strengthening internal operational controls.

Copies of the audit report will be forwarded to the Board Members under separate cover and will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

Our Accounts Payable staff should be commended for a job well done.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, receive and file the review of the Account Payable Report by The Profit Recovery Group International, Inc.

RHH:egc