

Education
Joseph Mathos, Deputy Superintendent

**SUBJECT: REQUEST FOR AUTHORIZATION FOR THE SUPERINTENDENT TO
ISSUE A REQUEST FOR PROPOSALS TO CONTRACT
PROFESSIONAL CONSULTANT SERVICES FOR THE
IMPLEMENTATION OF THE DIRECT INSTRUCTION CURRICULUM
GRANT FROM THE FLORIDA DEPARTMENT OF EDUCATION**

Authorization is sought for the Superintendent to issue a Request for Proposals (RFP) to select outside consultants and/or agencies to provide educational services and materials to low performing schools. The aim of the RFP is to ensure that all such eligible agencies and/or consultants are provided an opportunity to submit a proposal and that the agency recommended for the Board's consideration conforms to Board-approved standards for contracted programs.

The purpose of this RFP is to award a successful proposer a contract with Miami-Dade County Public Schools to provide the consultant services and appropriate training materials necessary to implement the Direct Instruction Model (DI) that is designed to increase reading proficiency in students from kindergarten through third grade in "D" and "F" grade schools. Seven "D" graded schools will continue participation in the program and a maximum of fifteen "D" and "F" graded schools will adopt and implement the DI program for the 2001-2002 school year. The RFP will specify the materials and services that the consultants and/or agencies will be required to provide to the schools. The criteria for selecting educational consultants and/or agencies shall include, but not be limited to, detailed cost analysis, background qualifications, and experience.

A Selection Committee will be established to evaluate the RFP submissions to assess the degree to which proposers have fulfilled the various components of the selection criteria. This Selection Committee will be comprised of the following M-DCPS personnel:

- an administrator from the Office of Curriculum Support Services;
- an administrator from the Division of Early Childhood Programs;
- an administrator from a Region Operations Office;
- an administrator from the Division of Bilingual Education and World Languages;
- an administrator from the Division of Business Development and Assistance;
- an administrator from the Office of Evaluation and Research; and
- an administrator from the Division of Procurement Management and Materials Testing.

Once the RFP has been approved, it will be sent out to various consultants and/or agencies who have had contracts, or who have expressed interest in entering into contracts, with M-DCPS, for the purpose of providing educational consultation services to the low performing schools.

The estimated timeline for implementation is as follows:

Procurement Contract Review Committee..	February 8, 2001
Request Board approval to issue RFP and approval of Selection Committee.....	February 14, 2001
Mailing of RFP.....	February 16, 2001
Opening of Proposals.....	March 1, 2001
Evaluations completed by Selection Committee.....	March 2, 2001
Contract Award Recommendations.....	March 14, 2001

A copy of the RFP will be provided to Board Members under separate cover, and will be available for inspection in the Office of Board Recording Secretary and the Citizen Information Center.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. authorize the Superintendent to issue a Request for Proposals in order to select the outside consultants to provide educational services and materials in order to implement the Direct Instruction Curriculum Grant; and
2. approve the establishment of a Selection Committee which will review the proposals.

NSC:rs