

Personnel Management and Services  
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: REQUEST FOR AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS #117-AA10, FOR OUTSIDE AGENCIES THAT CAN PROVIDE TEMPORARY TRADESPEOPLE SERVICES**

This request to issue a Request for Proposals is in accordance with the Dade County School Maintenance Employee Committee (DCSMEC) contract, Article IX, Section 16, whereby provision is made for the school district to lease temporary employees.

Authorization is requested to issue Request for Proposals (RFP) #117-AA10, for "Outside Agencies That Can Provide Temporary Tradespeople Services" to support the functions of the Department of Maintenance and Operations. The use of temporary tradespeople services, representing multiple trades, will allow the Department of Maintenance and Operations to target maintenance projects without permanently augmenting the Miami-Dade County Public Schools labor force. These temporary tradespeople services will be contracted for on an as needed basis. This RFP will seek to establish contracts with vendors at firm unit prices.

The selection committee will consist of the following members:

Deputy Superintendent	Personnel Management and Services
Assistant Chief	Department of Maintenance and Operations
Assistant Chief	Management and Compliance Audits
District Director	Department of Maintenance and Operations
Director	Division of Business Development and Assistance
Executive Director	Office of Risk and Benefits Management
Executive Director	Division of Non-Instructional Staffing

The planned schedule for implementation of proposals for the provision of "Outside Agencies That Can Provide Temporary Tradespeople Services", is as follows:

Procurement Contract Review Committee.....	February 8, 2001
Request School Board approval to issue RFP and approval of Selection Committee.....	February 14, 2001
Mailing of RFP.....	February 16, 2001
Opening of Proposals.....	March 8, 2001
Evaluation completed by Selection Committee.....	March 19, 2001
Contract Award.....	April 18, 2001

A copy of the Request for Proposals, for "Outside Agencies That Can Provide Temporary Tradespeople Services" will be forwarded to the Board under separate cover and will be on file in the Office of the Recording Secretary to the School Board, in the Citizen Information Center, and the School Board Members' Office, prior to the Board Meeting of February 14, 2001.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida:

1. authorize the Superintendent to issue Request for Proposals #117-AA10, for "Outside Agencies That Can Provide Temporary Tradespeople Services"; and
2. approve the Selection Committee.