

Office of Superintendent of Schools  
Board Meeting of February 14, 2001

January 29, 2001

Personnel Management and Services  
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:  
EDP AUDITS DIRECTOR I,**

The following recommendation is made in accordance with the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

The EDP Director I, supervises and performs financial and data processing audits and special reviews using microcomputers or mainframe connection as assigned by the Executive Director of EDP Audits; assists the Executive Director of EDP Audits by supervising and evaluating staff in the Division of Electronic Data Processing Audits of Management and Compliance Audits; monitors and evaluates the adequacy of established information Systems standards and the degree of adherence to such standards for all audited information Systems activities; participates in the establishment or revision of internal control procedures to assure that adequate protection of assets is maintained.

This recommendation is the direct result of the Board-approved advertisement and selection process.

Details of this Board Agenda Item will be made available prior to the Board meeting of February 14, 2001.