

Office of Superintendent of Schools
Board Meeting of February 14, 2001

February 9, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
BUSINESS MANAGER,
REGIONAL VOCATIONAL TECHNICAL CENTER**

The following recommendation is made in accordance with the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

This open budgeted position is due to the promotion of the incumbent.

Ms. Pamela S. Cloonan, currently a Secretary/Treasurer at Cutler Ridge Middle School, is recommended for appointment to the open, budgeted position of Business Manager, pay grade 38, Regional Vocational Technical Center, Bureau of Community Services and Career Preparation. Since 1984 to the present, Ms. Cloonan has been employed by Miami-Dade County Public Schools as a Secretary/Treasurer, her current position.

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint Ms. Pamela S. Cloonan, to the open, budgeted position of Business Manager, Regional Vocational Technical Center, pay grade 38, 12 months, and assign to the Bureau of Community Services and Career Preparation, effective February 15, 2001, or as soon thereafter as can be facilitated.

NED/vh

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