

Office of Superintendent of Schools
Board Meeting of February 14, 2001

January 29, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
ARCHITECT-MAINTENANCE CONSTRUCTION PLANNER**

The following recommendation is made in accordance with the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

The Architect-Maintenance Construction Planner is responsible for supervising staff engaged in planning, coordinating, and overseeing design, and controlling maintenance construction activities performed by district personnel and/or vendors on Board-owned and leased educational and ancillary facilities; acts as the Board's representative ensuring that all activities undertaken by its agents and vendors comply with applicable rules, regulations, policies, and procedures; prepares or assists in the preparation of bid specifications and documents.

This recommendation is the direct result of the Board-approved advertisement and selection process.

Details of this Board Agenda Item will be made available prior to the Board meeting of February 14, 2001.