

Office of Superintendent of Schools
Board Meeting of February 14, 2001

January 29, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
PROJECT MANAGER,
SYSTEMS AND PROGRAMS**

The following recommendation is made in accordance with the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

The Project Manager, Systems and Programs, provides technical and analytical assistance in the solution of Miami-Dade County Schools' information system problems and needs; interfaces with administrators and other personnel at all levels throughout the M-DCPS system to summarize problem characteristics and define information requirements; describes procedural and operational improvements, defines data processing support, provides technical and administrative direction in the development of new programs and maintenance of operational programs; works and meets with citizens' groups, Board members, administrators from other school systems, data processing experts from other organizations, and suppliers of technical and procedural materials to ensure the best environment to support the education of M-DCPS students.

This recommendation is the direct result of the Board-approved advertisement and selection process.

Details of this Board Agenda Item will be made available prior to the Board meeting of February 14, 2001.