

School Operations
Eddie T. Pearson, Deputy Superintendent

SUBJECT: REQUEST AUTHORIZATION FOR STUDENTS TO TRAVEL OUT-OF-COUNTRY

A request has been received for students to travel out-of-country. All arrangements are in accordance with Board Rule 6Gx13- 6A-1.22, Field Trips. Funding for substitutes needed as a result of classroom teacher participation in this trip will be provided from the individual school's budget.

| SCHOOL | TO | DATE | APPROXIMATE NUMBER OF STUDENTS |
|----------------------------------|-----------|---------------------------------|---|
| Charles R. Drew Middle School | Canada | 03/30/01 through 04/09/01 | 40 |

EDUCATIONAL PURPOSE: Students in the concert choir will perform at selected Canadian cities while visiting historical sites and studying their heritage.

Eleven days are required for this trip, one of which is a school day. Travel will be provided by American Airlines.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, approve the out-of-country field trip to Canada for students at Charles R. Drew Middle School, from March 30, 2001 through April 9, 2001.

ETP:js

D-12

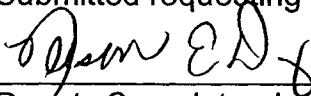
Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: PERSONNEL ACTION LISTING OF INSTRUCTIONAL AND
NONINSTRUCTIONAL APPOINTMENTS, REASSIGNMENTS,
LEAVES AND SEPARATIONS: JANUARY 11 - FEBRUARY 7, 2001**

The Personnel Action Listing numbered 901 consisting of 338 pages, includes the following items:

| INSTRUCTIONAL | | NONINSTRUCTIONAL | |
|------------------------------------|-------|------------------------------------|-----|
| Full-time Appointments | 220 | Full-time Appointments | 100 |
| Part-time Appointments | 1,159 | Part-time Appointments | 952 |
| Reassignments, Change of Status | 295 | Reassignments, Change of Status | 372 |
| Leaves | 76 | Leaves | 44 |
| Separations | 868 | Separations | 916 |

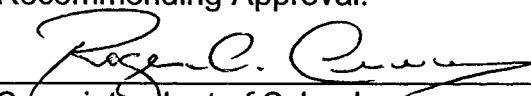
Submitted requesting approval:



Deputy Superintendent
Personnel Management and Services

March 14, 2001
Date

Recommending Approval:



Superintendent of Schools

March 14, 2001
Date

Note: Numerous names are duplicated as a result of reassignments, changes in account serial numbers, job position code changes, and terminations of employees in multiple positions.

A copy of Personnel Action Listing 901, will be on file in the Office of the Recording Secretary to the School Board, in the Citizen Information Center, and the School Board Members' Office, prior to the Board Meeting of March 14, 2001.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, approve the instructional and noninstructional appointments, reassignments, leaves, and separations as included in Personnel Action Listing 901.

Office of Superintendent of Schools
Board Meeting of March 14, 2001

February 28, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINTMENTS AND LATERAL ASSIGNMENTS OF MANAGERIAL
EXEMPT, PROFESSIONAL, AND TECHNICAL PERSONNEL FOR 2000-2001**

The following recommendations are made in accordance with Board Rules 6Gx13-4A-1.16, 6Gx13-4A-1.161, and the Miami-Dade County Public Schools/Dade County Schools Administrators' Association labor contract.

Considerations for reassignments of managerial exempt, professional, and technical personnel were predicated upon an intensive review of information by the appropriate administrators and the Superintendent of Schools.

The recommended managerial exempt, professional, and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional, and technical staff are a direct result of the Board-approved advertisement and selection process.

State Statutes and subsequent changes in Board rules governing Management Selection require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. These recommendations may be supplemented prior to the Board meeting as necessary to assure efficient school system operations.

SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

| <u>NAME</u> | <u>CURRENT ASSIGNMENT</u> | <u>CURRENT P.G.</u> | <u>2000-2001 ASSIGNMENT</u> | <u>2000-2001 P.G.</u> |
|--------------------|--------------------------------------|--------------------------------|--|----------------------------------|
|--------------------|--------------------------------------|--------------------------------|--|----------------------------------|

RECOMMENDED: That The School Board of Miami-Dade County, Florida, approve the recommendations as set forth above for appointments and lateral transfers, to be effective March 15, 2001, or as soon thereafter as can be facilitated.

NED/mu

Office of Superintendent of Schools
Board Meeting of March 14, 2001

February 28, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
CHIEF FACILITIES OFFICER,
FACILITIES PLANNING AND CONSTRUCTION**

The following recommendation is made in accordance with Board Rule 6Gx13- 4A-1.16.

The Chief Facilities Officer serves as administrative officer for system-wide planning and development of capital construction projects and maintenance of facilities. The Chief Facilities Officer manages the auxiliary functions of the school system which include: site planning, architectural support services, new construction, additions, renovations, and remodeling, roof replacement, ADA facilities compliance, capital construction compliance, and maintenance. This position reports to and assists the Superintendent in planning, organizing, and managing the facilities management program of the school district. The following departments report to the Chief Facilities Officer: Maintenance and Operations, Facilities Support Services, Design and Construction, Construction Support Services, Capital Construction Compliance, Capital Construction Budgets, and Project and Contract Management.

This recommendation is the direct result of the Board-approved advertisement and selection process.

Details of this Board Agenda Item will be made available prior to the Board meeting of March 14, 2001.

Office of Superintendent of Schools
Board Meeting of March 14, 2001

February 28, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
 DISTRICT SUPERVISOR,
 INSTRUCTIONAL SUPPORT (AGRIBUSINESS AND PUBLIC
 SERVICE)**

The following recommendation is made in accordance with Board Rule 6Gx13-4A-1.16.

This open position is due to the promotion of the incumbent.

Ms. Diana E. Collingwood, currently a teacher at South Dade Senior High School, is recommended for appointment to the open, budgeted position of District Supervisor, Instructional Support (Agribusiness and Public Service), MEP pay grade 21, Division of Mathematics and Science Education. Ms. Collingwood received a Bachelor of Science Degree and a Master of Agriculture Degree from the University of Florida, Gainesville, Florida. Since 1994 to the present, Ms. Collingwood has been employed by Miami-Dade County Public Schools as an Agriscience Teacher, her current position.

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint Ms. Diana E. Collingwood, to the open budgeted position of District Supervisor, Instructional Support (Agribusiness and Public Service), MEP pay grade 21, 12 months, and assign to the Division of Mathematics and Science Education, effective March 15, 2001, or as soon thereafter as can be facilitated.

NED/vh

E-4

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
STAFF SPECIALIST,
VOCATIONAL EDUCATION (ADULT/DENTAL PROGRAMS)**

The following recommendation is made in accordance with Board Rule 6Gx13-4A-1.16.

This open position is due to the resignation of the incumbent.

Dr. David M. Preble is recommended for appointment to the open, budgeted position of Staff Specialist, MEP pay grade 18, Vocational Education (Adult/Dental Programs). Dr. Preble received a Bachelor of Science Degree from Marquette University, Milwaukee, Wisconsin; a Doctor of Dental Surgery (D.D.S.) Degree from Georgetown University Dental School, Washington, D.C.; and a Juris Doctor Degree from St. Thomas University School of Law, Miami, Florida. Since 1980 to the present, Dr. Preble has been self-employed as a General Dentist in Hopewell Jct., New York, and Miami, Florida, his current position. Dr. Preble is licensed to practice dentistry by the State of Florida.

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint Dr. David M. Preble to the open budgeted position of Staff Specialist, MEP pay grade 18, Vocational Education (Adult/Dental Programs), 12 months, and assign to the Bureau of Adult/Vocational, Alternative and Dropout Prevention Programs, effective March 15, 2001, or as soon thereafter as can be facilitated.

NED/vh

Office of Superintendent of Schools
Board Meeting of March 14, 2001

February 28, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
 DISTRICT SUPERVISOR,
 INSTRUCTIONAL SUPPORT (SCIENCE)**

The following recommendation is made in accordance with Board Rule 6Gx13-4A-1.16.

This open position is due to the promotion of the incumbent.

Ms. Cyd C. Heyliger-Browne, currently an Educational Specialist, Division of Mathematics and Science Education, is recommended for appointment to the open, budgeted position of District Supervisor, Instructional Support (Science), MEP pay grade 21, Division of Mathematics and Science Education. Ms. Heyliger-Browne received a Bachelor of Science Degree, a Master of Science Degree, and a Specialist in Education Degree from the University of Miami, Coral Gables, Florida. Since 1982 to the present, Ms. Heyliger-Browne has been employed by Miami-Dade County Public Schools as a teacher and an Educational Specialist; her current position.

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint **Ms. Cyd C. Heyliger-Browne** to the open budgeted position of District Supervisor, Instructional Support (Science), MEP pay grade 21, 12 months, and assign to the Division of Mathematics and Science Education, effective March 15, 2001, or as soon thereafter as can be facilitated.

NED/vh

E-6