

Office of Superintendent of Schools  
Board Meeting of March 14, 2001

February 28, 2001

Personnel Management and Services  
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:  
COORDINATOR I,  
CONSTRUCTION MAINTENANCE**

The following recommendation is made in accordance with the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

The Coordinator I, Construction Maintenance, is responsible for planning, coordinating and overseeing design, and controlling, maintenance construction activities performed by district personnel and/or vendors on Board-owned and leased educational and ancillary facilities. The Coordinator I, Construction Maintenance, acts as the Board's representative ensuring that all activities undertaken by its agents and contractors comply with applicable rules, regulations, policies and procedures.

This recommendation is the direct result of the Board-approved advertisement and selection process.

Details of this Board Agenda Item will be made available prior to the Board meeting of March 14, 2001.