

March 14, 2001

Personnel Management and Services  
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:  
SYSTEMS ANALYST I (4),  
SYSTEMS AND PROGRAMMING**

The following recommendations are made in accordance with the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

These open budgeted positions are due to the promotion of three incumbents and the resignation of one incumbent.

**Mr. Lawrence J. Phelan**, currently Senior Programmer Analyst II, pay grade 38, Systems and Programming Services, is recommended for appointment to the open, budgeted position of Systems Analyst I, pay grade 39, Systems and Programming, Office of Information Technology. Mr. Phelan received an Associate Degree in Arts in Computer Science from Miami-Dade Community College, Miami, Florida. Since 1987 to the present, Mr. Phelan has been employed by Miami-Dade County Public Schools as a Senior Programmer Analyst II, his current position.

**Ms. Mary K. Ramos**, currently a Senior Programmer Analyst II, pay grade 38, Business and Operations Services, is recommended for appointment to the open, budgeted position of Systems Analyst I, pay grade 39, Systems and Programming, Office of Information Technology. Ms. Ramos received a Bachelor of Science Degree from the University of Florida, Gainesville, Florida. Since 1989 to the present, Ms. Ramos has been employed by Miami-Dade County Public Schools as a Senior Programmer Analyst II, her current position.

**Ms. Deborah A. Roca**, currently a Senior Programmer Analyst II, pay grade 38, Systems and Programming, is recommended for appointment to the open, budgeted position of Systems Analyst I, pay grade 39, Systems and Programming, Office of Information Technology. Ms. Roca received an Associate in Arts Degree from Miami-Dade Community College, Miami, Florida. Since 1980 to the present, Ms. Roca has been employed by Miami-Dade County Public Schools as a Senior Programmer Analyst II, her current position.

**Ms. Varinder Sawhney**, currently a Senior Programmer Analyst II, pay grade 38, Systems and Programming, is recommended for appointment to the open, budgeted position of Systems Analyst I, pay grade 39, Systems and Programming, Office of Information Technology. Ms. Sawhney received a Bachelor of Arts in Business Administration from Chakravarty University, Ambala City, India. Since 1981 to the present, Ms. Sawhney has been employed by Miami-Dade County Public Schools as a Programmer Analyst, a Senior Programmer Analyst, and a Senior Programmer Analyst II, her current position.

These recommendations are the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint:

1. Mr. Lawrence J. Phelan , currently Senior Programmer Analyst II, pay grade 38, to the open budgeted position of Systems Analyst I, pay grade 39, 12 months, and assign to the Office of Information Technology, effective March 15, 2001, or as soon  Revised thereafter as can be facilitated;
2. Ms. Mary K. Ramos , currently Senior Programmer Analyst II, pay grade 38, to the open budgeted position of Systems Analyst I, pay grade 39, 12 months, and assign to the Office of Information Technology, effective March 15, 2001, or as soon  Revised thereafter as can be facilitated.
3. Ms. Deborah Roca , currently Senior Programmer Analyst II, pay grade 38, to the open budgeted position of Systems Analyst I, pay grade 39, 12 months, and assign to the Office of Information Technology, effective March 15, 2001, or as soon  Revised thereafter as can be facilitated; and
4. Ms. Varinder Sawhney , currently Senior Programmer Analyst II, pay grade 38, to the open budgeted position of Systems Analyst I, pay grade 39, 12 months, and assign to the Office of Information Technology, effective March 15, 2001, or as soon  Revised thereafter as can be facilitated.

NED/vh